

OLEAN CITY SCHOOL DISTRICT  
410 West Sullivan Street  
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, November 10, 2020, at 6:37 p.m. in the Olean High School, Auditorium, 410 West Sullivan Street, Olean in-person and via Zoom. The meeting was called to order by Mary Hirsch-Schena, President, with a moment of personal reflection or a silent prayer. The Board of Education recited Pledge of Allegiance to the Flag.

PRESENT: Mary Hirsch-Schena, President  
Andrew Caya, Vice President  
John Bartimole – via Zoom  
Janine Fodor  
Paul Hessney  
Ira Katzenstein – via Zoom  
Kelly Keller  
James Padlo – via Zoom  
Frank Steffen, Jr. – via Zoom

Excused:

STAFF PRESENT: Rick Moore, Superintendent of Schools  
Jenny Bilotta, Business Administrator  
Victoria L. Zaleski-Irizarry, District Clerk – via Zoom  
Mike Martel, Director of Technology  
Jen Mahar, Coordinator of State and Federal Aid Programs – via Zoom  
Jeff Andreano, HS Principal – via Zoom  
Lauren Stuff, WW Principal – via Zoom  
Brian Crawford, EV Principal – via Zoom  
Nick Patrone, Community Schools – via Zoom  
Danny Brooks, Guidance Counselor  
Maria Brooks, Teacher  
Melanie Napoleon, Teacher  
Katie Wolfgang, Teacher  
Ryan Nawrot, Teacher  
Rachael, Schreiber, Teacher  
Ray Valeri, Teacher  
Kathy Hendrix, Teacher  
Larry Jodush, Teacher

Teachers and Support Staff via Zoom:

Kellie O'Brien	Chris Gaylor
Dylan Shaw	Leah Graves
Jamie Filips	Michelle Acierno
Mike O'Connor	Art Wentz
Jannifer Ball	Chris Stavish
Chelsea Bowker	Jeanne Frisina
Kathy Knight	Mary Lee Wenke
Emily Chamberlain	Ryan Talbot
Suzanne Linderman	Shannon Hart
Lisa Brooks	Kris Ring
Sarah Morris	Marie Rakus
Carrie Peters	Sue Sorokes
Bridgette Delaney	Sue Sakala
Janean Threehouse	Deb Weatherell

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Michelle Robinson	Amy Bay
Julie	Erin Smith
Maureen DiCerbo	Amy Jodush
Heather McIntosh	Loran Melfi
Laurie Hughes	Richard DiMartino
Maura Carucci	Savanna Skinner
Julie Faulkner	Heather Billings
Kristin Gustason	Barbara Kelley
Kathy Knight	Angie Marconi
Colleen Larsen-Deibler	Karen Woodring
Linsday	Tracey Spears
Nancy Sullivan	Katie Camp
Denise Groebel	Rhonda Morse
Lisa Fratercangelo	Julie Scull
Shelly Waugh	Fawn Scott
Cindy Johnson	Jennifer Rodman
Kim	KC
Pam Stephens	Lyn
roson	John Zambanini
Leslie Morey	Justine Brooks
Tracy Keller	

OTHERS: Kate Sager, OTH

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Moved by J. Fodor, seconded by K. Keller, to approve the agenda as presented.

Agenda Approved

Ayes 9

Nays 0

Motion Carried

#### Public Comments Regarding Agenda Items:

Public Comments

Rachael Schreiber – district teacher, OTA Vice President, parent to three OHS students noted teachers are the heart of the district; teachers are wonderful and need to be acknowledged; teachers are making it happen; teachers deserve a huge thank you; teachers are doing the best they can to deliver instruction via hybrid model and 100% remote learning as well as a shorter school day; little to no training for Parent Square and SeeSaw; teachers given Reopening Plan and told to “make it work”; teachers are spending a great deal of their time outside the school day to assist parents and students; teachers are stressed, overworked, tired, crying, unravelling; feeling overwhelmed and underappreciated; teachers are not being thanked by administrators and are demoralized each and every day; teachers are concerned about the health and safety of their students and coworkers; teachers are doing their best to provide a safe environment, building relationships with their students, praising their students and making sure they feel loved and special. Teacher aides are working very hard as well and need recognition too.

Mary Hirsch-Schena thanked Rachael for speaking at tonight's board meeting.

Katie Wolfgang, Marie Brooks, and Melanie Napoleon – presented and discussed how they are delivering curriculum hybrid model and 100% remote, technology challenges, shorter school day and noted the OTA deserves a contract to reflect the efforts of teachers.

Communications

#### Communications

- a. Olean City School District Foundation - Cattaraugus Gives Campaign

Committee Reports

#### Committee Reports:

- a. Safety Committee – October 21<sup>st</sup> – given by Rick Moore – thank you to Brian Crawford for volunteering to chair the committee
- b. Operations Committee – November 2<sup>nd</sup> – given by Kelly Keller

Superintendent's Report

#### Superintendent's Report:

- a. Update on Veteran's Day activities district-wide
- b. Thanked everyone for their hard work and dedication to students and community
- c. Thanked the board of their efforts
- d. Noted better days are ahead – respect each other – one bite at a time
- e. Capital Project meeting this week with subgroups

Consent Agenda

#### Consent Agenda:

Moved by A. Caya, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

The meeting minutes of the regular meetings held on October 6, 2020 and October 20, 2020.

That the Warrant Report for October 2020 be accepted and placed on file.

That the Internal Claims Auditor Exception Report for the period covering month ending October 30, 2020, be accepted and placed on file.

That the CPSE recommendations reviewed on November 10th be approved.

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That the CSE recommendations reviewed on November 10th be approved.

908002030	908004125	900457792	908003870	908003025
908003230	908002265	908003326	092610005	900433584
900454701	900442510	900455202	900457624	908001701
908000958	908002018	900455876	908001395	908003472
908002399	092510018	900457609	908000662	900447525
900457924	908001988	908001709	900457885	900455191
900457685	908002839	900455985	091050020	082430004
900455849	908002035	908002868	908002441	900457622
900455886	900455827	908004102	908002183	908001252
908002003	908002675	908000615	908001968	091610005
092410005	908003594	908000819	082890003	908001338
900457921	900448496	908003889	908003330	908003464
083020004	908002198	908001164	908000787	

That the October 31, 2020 Intra-fund Transfer listing in the amount of \$136,597.00 be accepted/approved and placed on file.

That the list of Conditional and Non-Conditional Substitutes be appointed.

That the list of technology items be declared surplus items and recycled.

Ayes 9 Nays 0

Motion Carried

Moved by J. Fodor, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Palumbo & Bertrand, P.A. as school attorneys.

Palumbo &  
Bertrand, PA  
Appointed School  
Attorneys

Ayes 9

Nays 0

Motion Carried

Moved by A. Caya, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, that Leah Graves, who is certified in the Teacher Assistant, Level III certification area, be granted tenure effective December 13, 2020, in the Teacher Assistant tenure area.

Leah Graves  
Granted Tenure

Ayes 9

Nays 0

Motion Carried

Moved by A. Caya, seconded by K. Keller, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following resolution to wit:

Retention and  
Disposition  
Schedule Adopted

RESOLVED, By the Board of Education of the Olean City School District, that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

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FURTHER RESOLVED, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Ayes 9

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, that the Olean City School District's 2020 Tax Collector's Report on Unpaid Taxes, as prepared by District Tax Collector, Tracy Trunko, be accepted and placed on file.

Unpaid School  
Taxes Report  
Accepted and  
Placed on File

Ayes 9

Nays 0

Motion Carried

Moved by I. Katzenstein, seconded by J. Bartimole, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the contract between the Olean City School District and Corvus Bus & Charter Service for transportation of homeless and foster care students.

Corvus Bus &  
Charter Services  
Contract Approved

2020-2021  
\$15,000

Ayes 9

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the "Memorandum of Understanding" between the Olean City School District and the Cattaraugus and Wyoming Counties Project Head Start for the Universal Pre-Kindergarten Program for the 2020-2021 school year.

Project Head Start  
UPK Program MOU  
Approved

2019-2020 Rate  
\$48,000/year

2020-2021 Rate  
\$48,000/year

Ayes 7

Nays 0

Abstain 2

Motion Carried

I Katzenstein – CEO

J Bartimole – board member

Moved by A. Caya, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to approve an unpaid leave of absence for Jena Dodge, Teacher Aide, from October 26, 2020 through January 3, 2021.

Jena Dodge  
Granted Unpaid  
Leave of Absence

Ayes 9

Nays 0

Motion Carried

Moved by J. Fodor, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Teresa Perkins, Teacher Aide, retroactive to October 30, 2020.

Teresa Perkins  
Resignation  
Accepted With  
Regret

Ayes 9

Nays 0

Motion Carried

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Moved by J. Fodor, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint D'Yvonne Portlow to a 10-month, part-time non-conditional probationary Teacher Aide position, 5.75 hours per day, retroactive to effective November 12, 2020, at an hourly rate of \$11.80.

D'Yvonne Portlow  
Appointed Teacher  
Aide

Ayes 9

Nays 0

Motion Carried

Informational Items:

- a. Technology Committee – Thursday, December 3rd at 3:30 pm
- b. Operations Committee – Monday, December 7th at 4:30 pm
- c. Buildings and Grounds Committee - Tuesday, December 8th at 4:30 pm
- d. Audit and Finance Sub Committee – Thursday, December 10th at noon
- e. Board Meeting – Tuesday, December 15th at 6:30 pm at Olean High School

Informational Items

Moved by J. Fodor, seconded by P. Hessney, to adjourn from the Regular Meeting and go in to Executive Session at 7:34 pm for the purpose of discussing: OTA Grievance, contract discussion, and the performance of a particular individual. Ryan Nawrot, Ray Valerie, Rachael Schreiber, Kellie O'Brien and Jenny Bilotta invited to attend for the grievance discussion. Jenny invited to attend for the contract discussion. Mike Martel invited to attend to assist with technology if needed.

Executive Session

Ayes 9

Nays 0

Motion Carried

Victoria L. Zaleski-Irizarry

District Clerk

Dated: November 13, 2020

Ira Katzenstein exited at 8:30 pm. John Bartimole exited at 8:32 pm. Jim Padlo exited Executive Session at 9:00 pm. Jenny Bilotta exited at 9:58 pm.

Moved by J. Fodor, seconded by P. Hessney, to adjourn from Executive Session and reconvene to the Regular Meeting at 10:01 pm.

Reconvene to  
Regular Meeting

Ayes 6

Nays 0

Motion Carried

Moved by A. Caya, seconded by F. Steffen, Jr., to adjourn the meeting at 10:02 pm.

Adjournment

Ayes 6

Nays 0

Motion Carried

Rick Moore

Pro-Tem District Clerk

Dated: November 13, 2020

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Sub List:

POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION	FINGERPRINT
DISTRICT RETIRED			
SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	KALLENBACH SUZANNE	ELEMENTARY/READING	YES
NON-CERTIFIED			
SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	COLE, MIA	ASSOCIATES	YES
SUBSTITUTE CLEANER			
SUBSTITUTE CLEANER	HUND, KEYNAN	n/a	YES
SUBSTITUTE TEACHER AIDES			
SUBSTITUTE TEACHER AIDE	GROSSO, SUSAN	\$22.48/HR RETRO TO 9/22/20	YES
SUBSTITUTE TEACHER AIDE			
SUBSTITUTE NURSES			
SUBSTITUTE NURSE	CORNELIUS, BRIELLE	RN	YES